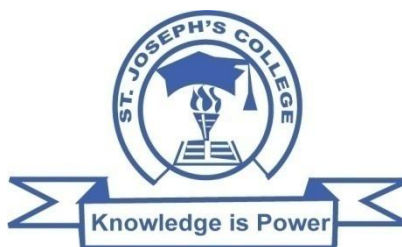


ST. JOSEPH'S COLLEGE KIBAHA CAMPUS

CELL: + 255 717 232 266
+ 255 750 232 266
+ 255 759 006 606

E-mail: stjkibaha@gmail.com



P.O. BOX 30108
KIBAHA
TANZANIA

A NACTVET REGISTERED COLLEGE (REG/BTP/169P)

This form should be completed using Block letters and returned to The Admission office

WARNING

It should be noted that it is an offence to submit false information when applying for admission. Applicants who will be discovered to have submitted forged certificate or any other such information shall not be considered and appropriate legal action will be taken against them.

SECTION I: PERSONAL DETAILS

SURNAME..... OTHER NAME(S).....

GENDER.....MARITAL STATUS.....

TRIBAL.....RELIGION.....

PERMANENT ADDRESS.....

.....

.....

TELEPHONE NUMBER.....

E-Mail Address.....

DATE OF BIRTH.....

PLACE OF BIRTH.....

NATIONALITY.....

CONTACT PERSON (During Emergency)

RELATIONSHIP.....

TELEPHONE NUMBER.....

Do you have any kind of disability? Yes.....No.....

If yes, please mention the kind of disability you have.....

SECTION ii:

EDUCATION BACKGROUND

Primary

School.....

Year of Graduation.....

CERTIFICATE OF SECONDARY EDUCATION

School.....

Year of Graduation.....

Division.....

Examination Authority.....

RESULTS

S/N	SUBJECT	GRADE	REMARK
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

ADVANCED CERTIFICATE OF SECONDARY EDUCATION

School.....

Year of Graduation.....

Division.....

Examination Authority.....

RESULTS

1.	SUBJECT	GRADE	REMARK
2.			
3.			
4.			
5.			

Other qualifications, for example CERTIFICATE/DIPLOMA or Equivalent

Institution.....

Year of Graduation.....

Award.....

Award Board.....

SECTION iii:

COURSE APPLIED

The college provides the following course in both certificate and diploma: please indicate your choice below.

- Law
- Accountancy
- Procurement and Supply
- Business Administration
- Information and Communication Technology (ICT)
- Records Management
- Human Resource Management (HRM)
- Community Development
- Full Secretarial course (Stage I & II)
- Journalism & Mass Communication
- Nursery Teaching and Kindergarten

COURSE LEVELS:

NTA LEVEL 4

NTA LEVEL 5&6

(Indicate the course choice of your preferences)

1st choice

2nd choice

SECTION IV

SPONSORSHIP AND FEE STRUCTURE

Indicate the type of sponsorship for your studies (Please tick one)

Government

☐

Institution

☐

Private

☐

Give details of your sponsor (s) and the letter of commitment (where applicable)

FULL NAME	JOB	ADDRESS	TEL. NO	RELATIONSHIP

FEE STRUCTURE:

S/N	PROGRAMME	PROGRAMME DURATION	TUITION FEE	INSTALMENTS			
				1 st semester	2 nd semester	3 rd semester	4 th semester
1.	NTA LEVEL 4	1 years	1,000,000	500,000	500,000		
2.	NTA LEVEL 5&6	2 year	2,000,000	500,000	500,000	500,000	500,000

HOSTEL:

Hostel fee is **300,000/=** per year, where by a student must pay prior, the half of the total money.

NOTE: The hostel fee doesn't cover the meals expenses.

APPLICATION FORM ATTACHMENTS

The following particulars must be attached with your applications (If application is to be considered)

1. One well filled application form.
2. Four coloured passport size
3. One copy of O' Level/ A 'Level certificate or equivalent qualifications
4. Original receipt indicates a **20,000/=** non-refundable application fee

SECTION V:

STUDENT DECLARATIONS

I declare that all information given in this form is collect and ready to take any obligation regarding false information whatsoever

Signature of the applicant..... Date.....

FOR OFFICE USE ONLY

Application form has been received by the Admission officer.

Name of the officer.....

Signature.....

Comments by Admission Officer.....

INSTRUCTIONS

1. TUITION FEES

- i. All students are supposed to deposit their tuition and Admission fees one week before the date of opening the college to **ST. JOSEPH'S COLLEGE – KIBAHA CAMPUS**, Account number **21210086578 (NMB) or 015C000YNPT00 (CRDB)** and submit their respective **pay in slips** to the college ACCOUNTANT right after arrival at the college.
- ii. For students enrolled for CERTIFICATE (NTA LEVEL 4) the Tuition Fee is Tshs. **1,000,000/=** Per annum. Admission will only be secured after a student has paid at least Tshs. **500,000/=**
- iii. For students enrolled for DIPLOMA (NTA LEVEL 5&6) the Tuition Fee is Tshs. **2,000,000/=** for two years. Admission will only be secured after a student has paid at least Tshs. **500,000/=**
- iv. All students are supposed to pay Tshs. **50,000/=** for the **GRADUATION FEE**. This fee is **MUST** for all second semester students and should be paid together with their second semester tuition fee for NTA 4 and NTA 6.
- v. Every student is supposed to pay Tsh **10,000/=** for student Government.

2. REGISTRATION REQUIREMENTS

- (a) In addition to the tuition fees as prescribed in paragraph 1 above, on the registration day every student shall make the following payments direct to the cashier and obtain receipt:
 - (i) Nacte registration.....**20,000/=**

- (ii) Quality Assurance: NTA LEVEL 4.....**20,000/=**
NTA LEVEL 5 & 6.....**40,000/=**
- (iii) ID.....**10,000/=**
- (iv) COLLEGE T. SHIRT.....**20,000/=**
- (v) One Ream paper size A4

(b) **Hostel is available in request.**

Student that requires this facility must inform the college soon after receiving their admission letter in order to secure a chance. Hostel expenses is **150,000/=** per semester. That amount does not cover meal allowance.

(c) During registration, all students shall be required to produce their original academic certificates/transcripts for verification purposes.

NOTE: The College reserves the right of admission and the right to vary the fees and other payments at any time.

YOU ARE WARMLY WELCOME